Roadmap for Success

21ST CENTURY SCHOLARS PROGRAM
DIVERSITY, EQUITY & INCLUSION

1 EXPLORE

- Meet with your Advisor & Career Coach
- Explore major choices, interests, and career options
- Get involved with student organizations, activities, and events through 21CS and across campus.
- Be your best self--show up, communicate, seek support, and follow through.
- Write a starting resume.

2 CONNECT

- Meet with your Advisor & Career Coach
- Continue to get involved, show up, and be your best self.
- Connect IU opportunities to your learning and career goals:
  - Career classes
  - Part-time job or volunteer to build career skills
  - Research or other experiential learning to connect with career mentors while expanding professional knowledge and skills.
- Revise your resume and online profiles.

3 EXPERIENCE

- Meet with your Advisor & Career Coach.
- Get involved, seek leadership roles, show up, and be your best self.
- Discover and apply to internships and alternative career learning experiences.
- Revise all employer-facing materials.
- Update and refine online profiles.
- Develop a reference list & practice interview skills.
- Plan ahead to make the most of your summer!

4 FIND YOUR NEXT

- Meet with your Advisor to ensure you are on track for graduation.
- Meet with your Career Coach to discuss your "Next" and create an action plan.
  - Build your network on campus and beyond.
  - Learn about and complete applications, interviews, and job/grad school prep.

5 POST-GRAD

- Utilize IU Alumni Network
- Check Career Services: Young Alumni opportunities

Entering college is filled with a lot of unknowns.
The IU Bloomington 21st Century Scholars Program staff is there every step of the way.

1 FIRST YEAR **EXPLORE**

Now is the time to EXPLORE. Focus on your academics while learning about yourself. Explore majors and academic programs and discover career connections.

Career Mile Markers – **EXPLORE** – First Year

☐ **Attend Events,** career fairs, and information sessions to learn about opportunities. Some events are mandatory, and others are a mix of virtual and in-person activities.

- Watch your iu.edu email for our monthly newsletters. You'll find information about opportunities, events, information sessions, career fairs, mandatory Scholar meetings, and more!
- Check out the 21st Century Scholars event calendar for upcoming events.
- Use Accelerate, a career prep series, to help you clarify your future direction, build experience, and polish your professional skills. Visit *cdc.indiana.edu/resources/affinity-groups/accelerate.html* to learn more.

☐ **Enroll in a Career Course** to explore your major and career options. Discuss enrollment with your academic advisor.

- Any Student: ASCS-Q 295, Design your Life and Career
- Exploratory Students: EDUC-X 152, Connection, Engagement & The College Experience
- Business: BUS-T 175, Kelley Compass: The Individual
- Education: EDUC-F 203, Preparing for Life as a Teacher
- Helping Professions: SPH-K 199 Careers in Helping Professions (Healthcare, Education, Social Work, Fitness, and Life Coaching)
- Informatics and Computer Science: INFO-Y 111, Explore Informatics & Computer Science
- Psychological and Brain Sciences: PSY-C 109 Career Module 1 and PSY-C 209 Career Module 2
- Public and Environmental Affairs: SPEA-H 267/V 252 Career Development and Planning
- Music: MUS-U 250 Music Career Development

☐ **Create a Handshake Account** and use this powerful tool to search for part-time jobs and campus career-related events.

- App/joinhandshake.com.
- Go to *cdc.indiana.edu* and click the "Student Login" button in the top right corner. Create a profile.
- Attend our MANDATORY September Handshake event to learn the ins and outs of using the app.

☐ **Get a Part-Time Job** to expand your skills and experience. Campus employers are flexible with students' schedules, and working provides opportunities for advancement and focuses on building employability skills.

- Student employment, *studentemployment.cdc.indiana.edu.*
- IU jobs, *jobs.iu.edu* (check "Bloomington" under location and check "Temporary Student" under job family).
- Dining services jobs, *dining.indiana.edu/employment.*

☐ **Learn About Yourself:** Review the "Learn About Yourself" section of the Career Development Center (CDC) website *cdc.indiana.edu/career-coaching/learn-about-yourself.html* to explore your values, interests, personality, and skills (VIPS) with "Focus 2." Plus, meet with a career coach to continue the conversation.

1 FIRST YEAR EXPLORE

EXPLORE your college opportunities. You can balance academic responsibilities with interests outside the classroom as you discover yourself.

Career Mile Markers – EXPLORE – First Year

☐ **Draft a Resume** and meet with your career coach to recognize your skills and experience while identifying growth areas.
- Each school's career services office has helpful resources on its website.
- Career Development Center resume guides are available online.
- Drop in with a career peer for quick questions and resume help.

☐ **Meet with Your Career Coach** at your career services office. Drop in or schedule an appointment via Handshake.
- Explore majors, minors, and certificates. Discover careers that match your interests and academic path.
- Connect with opportunities for professional development.
- Get support drafting and revising your resume.
- Discuss your "next steps."
- Pop in to see a career peer with quick questions.

☐ **Make the Most of Summer** to enrich learning, explore careers, gain experience, and build skills. See your career coach to learn more.
- Get a part-time job related to your career goals or to develop teamwork, leadership, communication, and critical thinking skills.
- Apply for summer leadership programs and consider volunteering in an area related to your career goals.
- Consider experiential learning opportunities like work simulations through the TechPoint X-plore program and TheForage or micro-internships through Parker Dewey.
- Job shadow and conduct informational interviews.

Campus Mile Markers – EXPLORE – First Year

☐ **Work with Your Academic Advisor** to develop an academic plan. Schedule an appointment via the Student Appointment Scheduler (SAS) or stop by during your advisor's drop-in hours.
- Explore majors, minors, and certificates that match your interests. If you are questioning your major or are an exploratory student searching for a major, use the "Explore Programs" online tool to prepare for the advisor meeting. Click to view intro classes, degree requirements, and career guides; visit *exploreprograms.indiana.edu* to learn more.
- Learn about your career options by exploring the Career Development Center's "Career Communities." Visit *cdc.indiana.edu/career-communities* to learn more about majors, minors, certificates, career options, student organizations, and volunteer opportunities.
- Interested in health, medicine, or law as a career path? Sign up for the health professions and prelaw information center (HPPLC) distribution list. Visit *hpplc.indiana.edu* to learn more.

☐ **Become the Best College Student** and expand your opportunities with the Student Academic Center (SAC). Learn to balance academics and career exploration. Take advantage of the SAC'S video series, academic coaching, and college success classes. Talk with your academic advisor about enrollment.
- EDUC-X 150, Becoming the Best College Student — Build transferable skills in time management, studying, test-taking, comprehensive reading, effective note-taking, and critical thinking. This course will help you with time management and study strategies to help you lower stress and boost your motivation. Learn more deeply and efficiently and develop habits to overcome obstacles.
- EDUC-X 156, College and Lifelong Learning (AKA: The Peer Coaching Course) — The course has two portions. The first is in the classroom, where students learn strategies for studying, test-taking, time management, and more. The second portion is one-on-one peer coaching sessions with an academic coach to analyze your study habits and set weekly goals.

1 FIRST YEAR EXPLORE

Get support to EXPLORE. There are many resources that help you discover your passion, interests, and skills; tap others to help you investigate.

Campus Mile Markers – EXPLORE – First Year

☐ **Get Support** that will help you succeed.

- Expand your study, time management, and academic content skills through support classes and tutoring services. *Tutoring.indiana.edu* is a one-stop shop for all campus tutoring resources. Learn about free tutoring for specific subjects or courses, academic coaching, and support courses offered for credit through the Student Academic Center.
- Sign up for mentoring support through the FASE Peer Mentoring Program, *mentoringservices.indiana.edu/mentoring/fase-peer-mentor.html.*
- Ask your advisor for more information about resources to support your needs. The Office of Student Life facilitates a wide range of student support, including Accessible Educational Services (AES); student legal assistance; health and wellness support; and more.

☐ **Get Involved** with student organizations, clubs, activities, and volunteer opportunities. Find your community, grow as an individual, and develop as a leader.

- Attend the Fall Student Involvement Fair.
- Bring your curiosity and find community through the Student Involvement and Leadership Center, *go.iu.edu/GetInvolved.*
- Visit *beinvolved.indiana.edu* to learn more about student organizations.
- Looking to lead? Fantastic leadership opportunities for scholars include:
  - 21st Century Scholars Leadership Corps, *beinvolved.indiana.edu/organization/leadershipcorps.*
  - FASE Advisory Board (FAB), *beinvolved.indiana.edu/organization/fab.*
  - Leadership in a residence hall or living and learning center, *rha.indiana.edu/, housing.indiana.edu/experience/communities/index.html.*
  - IU Corps, *iucorps.indiana.edu.*
  - Bloomington Volunteer Network, *bloomington.in.gov/volunteer.*
- Check out our 21st Century Scholars newsletter for additional opportunities.

☐ **Learn About Study Abroad** opportunities as a 21st Century Scholar.

- Office of Overseas Study, *overseas.iu.edu.*
- OVPDEI Overseas Studies and Scholarship Program, *ovpdeioverseas.indiana.edu.*
- Apply to a Language Flagship Program. It is best to begin in your first year. Flagships include intensive language study and end with an international capstone experience, *flagship.indiana.edu.*

☐ **Learn About Research Opportunities** that establish faculty and student relationships in STEM science programs.

- Engaged Learning, *engagedlearning.indiana.edu.*
- Undergraduate Research, *undergradresearch.indiana.edu.*
- The Journal of Undergraduate Research, *iujur.iu.edu/join/research.*
- College of Arts of Sciences, *college.indiana.edu/research/undergraduate-research.*
- Biology, *biology.indiana.edu/undergraduate/research-opportunities.*
- Luddy School of Informatics, Computing & Engineering, *sice.indiana.edu/research/student-research.*
- 21CS STEM Programming, *contact Jen Berry, 21st Century Scholars Program assistant director, at berryjl@indiana.edu.*

2 SECOND YEAR CONNECT

CONNECT with your skills and others. Become involved in activities and experiences that boost your talents and align with your future career goals.

Career Mile Markers – CONNECT – Second Year

- ☐ **Meet With Your Academic Advisor** to review your academic plan to ensure you're on track. Discuss connecting with additional academic or personal supports as needed. If you are interested in health, medicine, or law as a career path, meet with an advisor in the Health Professions and Prelaw Information Center (HPPLC).
- ☐ **Meet With Your Career Coach** regarding your academic plan and career goals. Discuss next steps.
- ☐ **Get Involved,** develop as an individual, and grow your leadership skills.
  - Join campus clubs and organizations; take leadership roles. There are paid leadership positions with the FASE program or as a resident assistant.
  - Consider a student or professional organization related to your future career. Many have reduced or waived fees; this is an excellent way to build your professional network and learn about opportunities in your field.
  - Check out our 21st Century Scholars newsletter for additional opportunities.
- ☐ **Enroll in a Career Course** to explore options. Talk with your academic advisor to find paths and direction in your major.
- ☐ **Revise and Update Your Resume** with your growing skills and new experiences.
  - Recognize and explore professional skills, *cdc.indiana.edu/jobs-and-internships/develop-skills/index.html.*
  - Use a resume guide as your draft, *apps.ovpue.indiana.edu/cdc-guides/resume/overview.*
  - Meet with your Career Coach or drop in on a Career Peer with questions.
- ☐ **Participate in Networking** and experiential learning opportunities.
  - Student-faculty mentoring programs in your school or academic program.
  - Research opportunities with the Office of Engaged Learning, *engagedlearning.indiana.edu/.*
  - TechPoint-Xplore program, *techpoint.org/xplore-students/.*
  - TheForage virtual work experiences, *theforage.com.*
  - Parker Dewey micro-internships, *parkerdewey.com/career-launchers.*
  - IU Bloomington Career Networking events include the Career Symposium, Lilly Panels and Information Sessions, Diversity Meet and Greets, the Diversity Career and Internship Fair, fall and spring career fairs, and employer/recruiter-facing sessions. Consult our 21st Century Scholars events calendar, career corner newsletter, and your school's career services office for more information.
- ☐ **Connect with Employers and Alums** to expand your network.
  - Conduct informational interviews and company/industry research to learn about career options and build your network. Check with your school's career services center to learn about informational interviewing, find alums you can talk to, and reserve dates for networking events.
  - Engage in job shadowing and pre-internship learning experiences. Many companies and organizations have sophomore leadership and development programs.
  - Attend career fairs, career panels, and company information sessions. Watch for our 21CS and career corner monthly newsletters and consult your school's career services website for upcoming events.
- ☐ **Consider Study Abroad** with the OVPDEI Overseas Studies and Scholarship Program and the Office of Overseas Studies.
- ☐ **Enrich Your Summer Learning** by making professional connections to gain experience and build skills. Consult with your career coach to learn more.
  - Get a part-time career-related job or one where you can build teamwork, leadership, communication, and critical thinking skills.
  - Use summer to explore leadership programs, volunteering, job shadowing, and conducting informational interviews.
  - Consider experiential learning opportunities like work simulations through the TechPoint X-plore program and TheForage or micro-internships through Parker Dewey. Some internships are available for sophomores.

3 THIRD YEAR **EXPERIENCE**

Gain EXPERIENCE. Internships, professional mentoring programs, volunteering, class projects, clubs, and part-time or summer employment add to your skills.

Career Mile Markers – EXPERIENCE – Third Year

- ☐ **Meet With Your Academic Advisor** to review your academic plan to ensure you're on track.
  - Discuss connecting with additional academic or personal supports as needed.
  - Meet with an advisor in the Health Professions and Prelaw Information Center (HPPLC) if you are interested in health, medicine, or law as a career path.
  - Consider graduate school; review application requirements and deadlines for admission tests.

- ☐ **Meet With Your Career Coach** early in the semester; utilize programs and services from your career service center.
  - Refine your resume and identify new skills.
  - Connect with real-world learning opportunities, job-shadows, and internships to build experience.
  - Develop your internship search strategy and review the application process. Many applications begin in the fall!
  - Explore networking and practice mock interviews through your career services office.
  - Prepare for career and internship fairs.
  - Discuss graduate school with your career coach if this is a consideration.

- ☐ **Be Involved** and pursue leadership roles.
  - Join campus clubs and organizations and take on leadership roles that help you grow and stand out to future employers.
  - Consider joining a professional organization related to your future career and pursuing faculty-sponsored research experiences.
  - Check out our 21st Century Scholars newsletter for additional opportunities.

- ☐ **Update Your Online Profile** with your resume, headshot, and key information. Review and refine your digital image.
  - Update your Handshake profile along with other employer-facing profile pages.
  - Create a strong LinkedIn page, *linkedin.com/learning/search?keywords=profile&u=87254282*
  - Review and refine your digital image—employers often check out the social media presence of potential hires.

- ☐ **Prepare For and Attend Career and Internship Fairs** in the fall and spring. Many start two weeks after classes begin and continue through the following month. Practice networking with employers for which you might want to intern or work, learn more about careers and internship opportunities, and discover employers who are looking for the talents and skills you have to offer. See your school's career service calendar and/or the 21st Century Scholars event calendar.

- ☐ **Conduct Informational Interviews and Job Shadowing Experiences** to build your professional network and practice key job-searching skills like networking, interviewing, and researching.
  - Connect with alums and current students who work at the companies or in the industries where you are interested in working. Access alum networks through your career services office.
  - Conduct company and industry research and attend informational sessions and panels offered.
  - Participate in organizations and activities that offer networking opportunities and leadership, such as student-faculty mentoring programs, professional organizations, career treks, and career and internship fairs.

3 THIRD YEAR **EXPERIENCE**

EXPERIENCE leadership. Stretch yourself by leading a study group, committee, or organization to experience taking charge.

Career Mile Markers – **EXPERIENCE** – Third Year

- ☐ **Plan Early for Summer!** Look for internships, hands-on experiences, or summer employment that build your skills and network. Consider internship alternatives such as volunteering, work simulations–TheForage, and micro-internships–Parker Dewey. There are also summer global study programs with the OVPDEI Overseas Studies and Scholarship Program. Many summer applications open early fall! Check application deadlines and timelines for interviews.
  - INTERNet, *indianaintern.net*
  - INROADS, *inroads.org/internships-program/*
  - SEO Career, *career.seo-usa.org/*
  - Ascend, *ascendindiana.com*
  - MLT, *mlt.org*
  - Apply for Techpoint-Xtern, *techpoint.org/xtern/*
  - Part-time jobs and internships, *cdc.indiana.edu/jobs-and-internships*
  - Apply for the Walter Center for Career Achievement's Career Treks, *careers.college.indiana.edu*
  - Register for Competitive Advantage Summer Virtual Industry Treks, *gainyouradvantage.org*

4 FOURTH YEAR **NEXT STEP**

You are entering the home stretch—the NEXT STEP. Whether you are headed toward a career or graduate school, this is your time.

Career Mile Markers – **NEXT STEP** – Fourth Year

- ☐ **Meet With Your Academic Advisor** to review your academic plan.
  - Ensure you are on track to meet all graduation requirements.
  - Discuss connecting with additional academic or personal supports as needed.
  - Meet with an advisor in the Health Professions and Prelaw Information Center (HPPLC) if you are interested in health, medicine, or law as a career path.
  - Discuss graduate school plans with your advisor.
- ☐ **Meet With Your Career Coach** early to define your search process–either for a job or graduate school.
  - Prioritize and narrow your list of companies or graduate schools.
  - Research the deadlines and admission requirements for graduate schools–prepare for those deadlines by working with your career coach.
  - Tailor your resume and customize your cover letter to the industries that interest you.
  - Update your portfolio with research or publications as needed (required for some majors).
  - Explore companies through career fairs, information sessions, and networking opportunities.
  - Develop a plan B.
- ☐ **Recommendation Letter** requests need to go out early. Contact professors, employers, and advisors months in advance.
- ☐ **Take Required Admissions Tests** (GRE, MCAT, GMAT, LSAT, etc.) as needed for your graduate school path.

4 FOURTH YEAR NEXT STEP

Your NEXT STEP is important. And you can change your mind. Be open to opportunities at every step of the way.

Career Mile Markers – NEXT STEP – Fourth Year

- ☐ **Engage with Networking Opportunities** that offer student and employer connections. Watch for career fairs to explore on your school's career service calendar and/or the 21st Century Scholars event calendar.
  - Indiana University Bloomington, *studentemployment.cdc.indiana.edu/events-and-resources/job-fairs.html*
  - Walter Center for Career Achievement Career Treks, *careers.college.indiana.edu*
  - The Orr Fellowship Program, *orrfellowship.org*
  - Ascend Indiana, *ascendindiana.com*
  - TechPoint, *techpoint.org*
  - INROADS, *inroads.org*
  - SEO Career, *seocareer.org*
- ☐ **Check Deadlines and Apply for Positions** that closely match your list of desired companies and industries. If graduate school is your next step, focus on completing your applications.
- ☐ **Continue to be Involved**, especially in leadership roles.
  - Take on lead roles in organizations that will help you grow and stand out to future employers.
  - Consider joining a professional organization related to your future career and pursuing faculty-sponsored research to learn beyond the classroom and expand your professional network.
  - Check out our 21st Century Scholars newsletter for additional opportunities.
- ☐ **Consult Your Career Coach** throughout the year to plan for your transition to professional work life.
  - Connect with IU alums to build your professional network.
  - Evaluate job offers with the help of your career coach.
  - Review graduate school admissions and make informed choices.

Hard work pays off! Now it is time to celebrate your achievements!

AFTER GRADUATION FOLLOW YOUR DREAMS

FOLLOW YOUR DREAMS. Find the path that's right for you. IU support is with you all the way.

Career Mile Markers – FOLLOW YOUR DREAMS – After Graduation

- ☐ **IU Alumni Career Services** offer career support for Hoosiers for life! Visit *alumni.iu.edu/career-development* to learn more.
- ☐ **Alumni Career Coaching Opportunities** are available through your career services office.
- ☐ **Stay Connected** with the 21st Century Scholars Program. We'd love to hear from you!

NOTES

Career and Campus Resources

21st Century Scholars Events Calendar
Find events created especially for Scholars and other high-impact experiences happening throughout campus using our online calendar.

events.iu.edu/21CenturyScholars

Become the Best College Student
Discover IU's many options for academic support, all designed to help you become the best college student. There are support classes for credit, tutoring services for specific subjects/classes, and opportunities for individual academic coaching.

tutoring.indiana.edu

Explore Programs
Learn more about the majors, minors, and certificates offered at IU Bloomington and which programs best suit your unique interests and skills. Link to career pages, program requirements, recommended introductory courses, and more!

ExplorePrograms.indiana.edu

Find a Part-Time Job, Summer Employment, or Internship
Part-time work on or off campus can expand your skills and experience beyond the classroom. Campus employers are flexible with students' class schedules, provide advancement opportunities, and help students build employability skills. Make the most of your summer with employment and/or internships. Explore the Career Development Center Student Employment resources.

StudentEmployment.cdc.indiana.edu

Discover Campus Career Services
Make the most of career services throughout your college journey! Learn about yourself, discover programs, and find your best academic and career paths through career coaching. Research your fields of interest while learning how to connect with employers and alumni to build your network. Seek learning opportunities through part-time and summer work, informational interviews, job shadows, internships, and other experiential learning. Find YOUR "next" by preparing for the job market and/or graduate school.

career.indiana.edu

Get Involved
You can make meaningful connections, powerful change, and lifelong friends by getting involved outside the classroom. There are hundreds of opportunities to get involved at IU and enrich your college experience!

go.iu.edu/GetInvolved

Plan Overseas Study
Plan and fund your overseas study journey with the OVPDEI Overseas Studies & Scholarship Program.

OvpdeiOverseas.indiana.edu

In Partnership With

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Connect with us.

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