



Roadmap to Success



21ST CENTURY SCHOLARS PROGRAM
DIVERSITY, EQUITY & MULTICULTURAL AFFAIRS

College Scholar Success Program

1+ PER YEAR COLLEGE ENGAGEMENT

- Bridge Program
- New Student Orientation/
Transfer Student Orientation*
- First-Year Experience/Seminar
- Learning Community
- Campus Involvement*
- Study Abroad/Study Away*

1+ PER YEAR CAREER PREPARATION

- Informational Interview
- Job Shadow/Career Assessment
- Professional Resume
- Portfolio
- Internship* (or equivalent)
- Student-Faculty Research*

* Activity may be repeated/sustained for multiple academic years to satisfy the 21st Century Scholarship renewal requirement.



1

FIRST YEAR

Career Mile Markers

- Meet your career coach
- Enroll in a career course
- Create Handshake account
- Update your ScholarTrack account with your IU email address
- Get a part-time job
- Learn about yourself
- Complete self-assessments
- Draft a resume
- Meet with a Career Coach

Now is the time to experience college life. That means focusing on academics and exploring majors and career interests.

Career Mile Markers

- **Meet your career coach** at the Career Development Center or your school's career services office on **Sunday, August 22**—check your IU email account for information regarding your scheduled meeting! (CSSP - College Engagement-Campus Involvement)
- **Enroll in a career course** to explore your options—talk with your academic advisor about enrollment: (CSSP - College Engagement-Campus Involvement; Career Preparation-Professional Resume)
 - EDUC-X152, Mapping Your Future
 - ASCS-Q294, College to Career I: Explore Your Options
 - MUS-U250, Music Career Development
 - SPEA-H267/V-252, Career Development and Planning
 - INFO-Y100, Explore Informatics and Computer Science
 - BUS-T175, Kelley Compass I
 - SPH-K199, Careers in Helping Professions
- **Create your Handshake account** and search for part-time jobs, internships, and career-related events on campus. app.joinhandshake.com
 - Go to cdc.indiana.edu/ and click on the “Student Login” button in the top right corner
 - Once you complete the profile, select the Jobs tab on the top left corner.
- **Get a part-time job** during the school year. Search the IU websites below to learn more about student employment. (CSSP - College Engagement-Campus Involvement)
 - Student employment: studentemployment.cdc.indiana.edu
 - Dining services jobs: dining.indiana.edu/employment
 - IU jobs: jobs.iu.edu (Check “Bloomington” under location, check “Temporary Student” under Job Family)
- **Learn about yourself:** Review the “Learn About Yourself” section on the Career Development Center website in the Career Coaching tab to explore your interests, values, personality, and skills. Plus, meet with a coach to complete a self-assessment. (Career Preparation-Job Shadow/Career Assessment)
- **Draft a resume** no later than the spring semester and meet with your career coach to fine-tune it: (CSSP - College Engagement-Campus Involvement)
 - Each school's Career Services office has resources listed on its website
 - Visit the Career Development Center website and click on “Resources” to find the Resume Guide
- **Meet with** a Career Peer/Peer Coach or Career Coach at your Career Services office. Drop-in appointments or scheduled appointments via Handshake are available. (CSSP - College Engagement-Campus involvement)

First Year continues on the next page

1

FIRST YEAR

Campus Mile Markers

Attend career events

Work with your academic advisor

If interested, meet with a HPPLC advisor

Utilize tutoring services

Meet a mentor at MSLD

Visit BeInvolved

Visit mentoring services

Consider studying abroad

Learn about student-faculty research opportunities

College is an opportunity to balance academic responsibilities with outside interests.

Campus Mile Markers

— **Attend events** and career fairs and information sessions. These are open to ALL students on campus and will be a mix of virtual and in-person events. (CSSP - College Engagement-Campus involvement)

- Virtual Part-Time Jobs Fair – Friday, August 27, 2021
- Roadmap to Success Career Session – Saturday, August 21, 2021
- Career Fair Bootcamp – September 15, 2021
- Virtual IU Diversity Internship and Career Fair – Thursday, September 30, 2021
- IU Summer Camps Job Fair – Spring 2022
- Summer Jobs and Internships Fair – Spring 2022
- Spring Networking Event – Spring 2022

To view a list of upcoming career fairs, visit career.indiana.edu/career-events.

— **Work with your academic advisor** to develop an initial academic plan.

If you are interested in health, medicine, or law as a career path, sign up for the Health Professions and Prelaw Information Center (HPPLC) distribution list: hpplc.indiana.edu.

— **Learn about study and time management skills** by using these tutoring services:

- 21st Century Scholars Program
- Academic Support Center
- Student Academic Center

— **Sign up for mentoring support** through the FASE Mentoring Program. (CSSP - Mentoring Requirement)

— **Visit BeInvolved** at beinvolved.indiana.edu to learn more about clubs, organizations, activities, or volunteer opportunities for leadership development. (CSSP - College Engagement-Campus Involvement)

- 21st Century Scholars Leadership Corps
- Leadership within your living learning center or residence hall
- FASE Advisory Board (FAB)
- Bloomington Volunteer Network, bloomington.in.gov/volunteer
- IU Corps, iucorps.indiana.edu

— **Consider studying abroad:** Learn about opportunities with the OVPDEMA Overseas Study and Scholarships Program and the IU Office of Overseas Study. (CSSP - College Engagement-Study Abroad)

- Office of Overseas Study: overseas.iu.edu
- OVPDEMA Overseas Study: ovpdemaoverseas.indiana.edu

— **Establish relationships with faculty members and STEM programs** for the sciences. You can learn about student-faculty research opportunities at: (Career Preparation - Student/Faculty Research)

- Undergraduate Research: undergradresearch.indiana.edu
- College of Arts and Sciences: college.indiana.edu/research/undergraduate-research
- Biology: biology.indiana.edu/undergraduate/research-opportunities
- SICE: sice.indiana.edu/research/student-research
- The Journal of Undergraduate Research: iujur.iu.edu/join/research

SECOND YEAR

Career Mile Markers

- Apply for leadership roles
- Join a professional organization
- Enroll in a career course
- Apply for Career Treks
- Participate in networking opportunities
- Revise and update resume
- Conduct informational interviews
- Engage in job shadowing
- Explore research opportunities
- Develop a target list of potential employers
- Attend career fairs
- Apply for summer jobs
- Review your academic plan
- If interested, meet with a HPPLC advisor
- Consider studying abroad

A resume is your calling card. Become involved in activities that boost your skills set and align with future career goals.

Career Mile Markers

- **Apply for leadership roles** in clubs and organizations, as well as take lead roles on committees. There are also opportunities for paid leadership positions within the Faculty and Staff for Student Excellence Mentoring Program (FASE) or as a resident assistant. (CSSP - College Engagement-Campus Involvement)
- **Consider joining a professional organization.** Mentoring services has a complete list, at menteringservices.indiana.edu/mentoring/fase/index.html.
- **Enroll in a career course** to explore your options—talk with your academic advisor about enrollment. (CSSP - College Engagement-Campus Involvement)
 - EDUC X-152, Mapping Your Future
 - INFO-Y100, Explore Informatics and Computer Science
 - ASCS-Q296, College to Career II
 - BUS-T275, Kelley Compass II: (prerequisite BUS-T175)
 - MUS-U250, Music Career Development
 - SPH-K199, Careers in Helping Professions
 - SPEA-H267, Career Development and Planning
 - INFO Y395, Career Development for Informatics Majors
- **Apply for the Walter Center for Career Achievement's Career Treks:** careers.college.indiana.edu. (Career Preparation-Informational Interview)
- **Participate in networking opportunities.** Engage with:
 - Student-faculty mentoring programs (Career Preparation-Student/Faculty Research)
 - Ascend Indiana: ascendindiana.com (Career Preparation-Internship/Job Shadow/Career Assessment)
 - INROADS: inroads.org (Career Preparation-Internship)
 - SEO Career: seocareer.org (Career Preparation-Internship)
 - FASE Career Dinner Symposium (Career Preparation-Informational Interview)
- **Revise and update your resume** with your summer experiences.
- **Conduct informational interviews** and company/industry research to build your professional network. Check with your school to find a list of alumni you can talk to, as well as dates companies will host networking events. (Career Preparation-Informational Interview)
- **Engage in job shadowing.** Many companies and organizations have sophomore leadership and development programs. (CSSP - Career Preparation-Job Shadowing)
- **Engage in student-faculty mentoring programs and research opportunities** through Mentoring Services and Leadership Development and the Office of Engaged Learning. (Career Preparation-Student/Faculty Research)
- **Attend career fairs**, career panels, and company information sessions. These are open to ALL students on campus and advertised through schools' websites. (CSSP - College Engagement-Campus Involvement; Career Preparation-Internship)
 - Roadmap to Success Career Session – Saturday, August 21, 2021
 - Career Fair Bootcamp – September 15, 2021
 - Virtual IU Diversity Internship and Career Fair – Thursday, September 30, 2021
 - Spring Networking Event – Spring 2022
- **Apply for summer jobs, internships, or summer leadership programs.**
- **Follow the 21st Century Scholars newsletter** for more opportunities.
- **By now, you should have met with your career coach at least once.**
- **Review your academic plan with your academic advisor** to make sure you are on track.

If you are interested in health, medicine, or law as a career path, meet with an advisor in the Health Professions and Prelaw Information Center (HPPLC).
- **Consider studying abroad** with the OVPDEMA Overseas Study and Scholarships Program and the IU Overseas Study. (CSSP - College Engagement-Study Abroad)

THIRD YEAR

Career Mile Markers

- Work with your career coach
- Discuss internship strategies and companies to research
- Practice mock interviews
- Update your resume and portfolio
- Look for an internship
- Conduct informational interviews
- Connect with alumni
- Connect with faculty
- Apply for Career Treks
- Participate in networking opportunities
- Revise your resume
- Prepare for career fairs
- Check deadlines for applications
- Enroll in a career course
- Pursue leadership roles
- Research global internship opportunities
- If interested, meet with a HPPLC advisor
- Take the GRE, MCAT, GMAT, LSAT
- Meet with your academic advisor

Real-world experiences gained through internships, volunteering, class projects, clubs, and leadership positions within an organization.

Career Mile Markers

- **Work with your career coach** to craft your internship search plan.
- **Meet with your career coach** early in the semester to discuss your internship search strategy and acceptance offer process.
 - Discuss the list of companies and industries you researched and built last year
 - Practice mock interviews through your career services office
- **Update your resume and profile pages** in Handshake. This information can be accessed by employers. (CSSP - Career Preparation- Portfolio)
- **Update your portfolio** and have it interview ready (required for some majors).
- **Explore and look for internships** through Indiana INTERNnet: *indianaintern.net*. (CSSP - Career Preparation-Internship)
- **Engage with the Orr Fellowship Program:** *orrfellowship.org*. (CSSP - Career Preparation-Internship)
- **Conduct informational interviews and job shadowing experiences** to build your professional network, practice networking, interviewing, and researching. (CSSP - Career Preparation-Informational Interview/Job Shadowing)
- **Connect with alumni and current students** who work at the companies or in industries where you are interested in working. (CSSP - Career Preparation-Informational Interview)
- **Continue your company and industry research** and attend informational sessions and panels. (CSSP - Career Preparation-Informational Interview)
- **Apply for the Walter Center for Career Achievement's Career Treks:** *careers.college.indiana.edu*.
- **Participate in organizations that offer networking opportunities** and student-faculty mentoring programs. (CSSP - Career Preparation-Informational Interview)
 - Engage with: Ascend Indiana: *ascendindiana.com* and INROADS: *inroads.org*
- **Prepare for the career fairs.** Many start TWO weeks after classes begin and continue through October when first round interviews take place.
- **Check deadlines for applications** and learn timelines for interview processes.
- **Enroll in a career course** associated with your school (if offered).
- **Continue with or pursue leadership roles** in your student organizations.
 - If you can pursue global study or internship opportunities, do so!
 - If you are interested in health, medicine, or law as a career path, meet with an advisor in the Health Professions and Prelaw Information Center (HPPLC).
- **Take the GRE, MCAT, GMAT, LSAT,** and any other admissions tests required for the graduate school path you choose.
- **Meet with your academic advisor** to ensure you are on track for graduation.

4

FOURTH YEAR

Career Mile Markers

- Meet with your career coach
- Tailor resume and cover letter for target companies
- Update portfolio
- Develop Plan B
- Attend career fairs and events
- Apply for positions
- Research deadlines for graduate schools
- Work with your career coach
- Engage with the Orr Fellowship
- Apply for Career Treks
- Participate in mentoring and networking opportunities
- Report next steps to your career service office
- Connect with IU alumni
- Apply for graduate school
- Gather references
- Review your employment offers
- Vist Career Services online
- Take the GRE, MCAT, GMAT, LSAT
- Meet with your academic advisor



GRADUATION

After Graduation

- Visit Alumni Career Services

Congratulations! You are entering the home stretch!

Career Mile Markers

- **Meet with your career coach early** to define your search process—either for a job or graduate school plan:
 - Prioritize and narrow down your target list of companies or schools
 - Tailor resume and customize your cover letter to industries in which you are interested
 - Update portfolio with research or publications (required for some majors)
 - Develop your Plan B
 - Discuss and evaluate any job offers with your coach
 - Explore companies through career fairs and information sessions
 - Check deadlines and apply to positions that align with your target list of companies and industries
 - Research and know the deadlines and admission requirements for graduate schools
 - Execute Plan B by the end of the fall semester
- **Continue to work with your career coach** to plan for your transition to professional work life.
- **Engage with the Orr Fellowship Program:** orrfellowship.org.
- **Apply for the Walter Center for Career Achievement's Career Treks:** careers.college.indiana.edu.
- **Participate in organizations that offer networking opportunities** and student-faculty mentoring programs. Engage with:
 - Ascend Indiana: ascendindiana.com
 - INROADS: inroads.org
 - SEO Career: seocareer.org
 - MLT mlt.org
- **Connect with IU alumni** to build your professional network.
- **Apply for graduate or professional school** if that is part of your plan.
- **Contact professors, employers, and advisors** to ask them to serve as references.
- **Review your offers of employment or graduate school admission** and make informed choices.
- **Visit your career services office** as often as possible throughout your undergraduate career!
- **Take the GRE, MCAT, GMAT, LSAT**, and any other admissions tests required for the graduate school path you choose.
- **Meet with your academic advisor** to ensure you are on track for graduation and have completed all requirements for degree completion.

Hard work pays off. Now it is time to celebrate your achievements!

After Graduation

- **Education is a life-long learning process.** IU Alumni Career Services offers career services for life for Hoosiers! Visit alumni.iu.edu/career-development to learn more.
- **Check with your career services office** for alumni career coaching opportunities.
- **Maintain contact** with the 21st Century Scholars Program.

In Partnership With



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